



Get Involved – Join a Committee!

There is no set time commitment for the committees; it all depends on how much time you have to devote. At times you may have more time to spend, or a particular project/event may be of special interest to you, and other times you may have less time to devote due to other obligations. We simply ask that you participate regularly with the rest of the committee (via email, phone, or Skype) to give your input and take on additional tasks as you are able. If you are interested in joining one (or more) of the following committees please send an email to Julie Casey (webmaster@pwcf.org) indicating which committee/s you would like to join:

Fundraising Committee

The fundraising committee will be responsible for, but not limited to, the following:

- Coming up with creating fundraising ideas
- Helping to implement fundraisers
- Development of major donors
- Maintaining relationships with major donors
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Legislative Affairs Committee

The Legislative Affairs Committee will be responsible for, but not limited to, the following:

- Keeping abreast of legislative issues that impact PWS families
- Informing PWCF members of relative issues
- As appropriate, contacting legislators to advocate for PWS families
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Publications Committee

The Publications Committee will be responsible for, but not necessarily limited to, the following:

- Newsletter – editing, proofreading, and deciding format and content for the quarterly newsletter
- Publications – creating, editing, updating, proofreading, and deciding format and content for new and existing brochures
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Program Committee

The Program Committee will be responsible for, but not necessarily limited to, the following:

- General Education Conference:
 - assisting with ideas for speakers, topics and program schedule and YAP program content
 - assisting with location ideas
 - assisting with securing vendors to rent booths
 - proof-reading conference brochure
 - assisting with staffing needs at the conference
- Other Educational Workshops
 - Developing ideas for mini-conferences/workshops/training
 - Proof-reading flyers for other educational events
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Public Awareness Committee

The Public Awareness Committee will be responsible for, but not limited to, the following:

- Coming up with and coordinating awareness events (some events may overlap with fundraising events, though the focus of this committee is building awareness)
- Suggesting posts for PWCF's social media sites
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Residential Services Committee

The Residential Services Committee will be responsible for, but not necessarily limited to, the following:

- Assisting with the overview of, and connecting with, every PWS designated residential facility (group home, supported living agency) and vocational worksites and day programs in the State of California
- Create policies and guidelines for providers and families/conservators
- Fostering the development of additional residential, vocational and day program facilities
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Research Committee

The Research Committee will be responsible for, but not necessarily limited to, the following:

- Keeping abreast of research findings that impact PWS families
- Bringing research participation opportunities to the Board's attention
- Fostering relationships with researchers
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board

Oversights Committee

The Oversight Committee will be responsible for, but not necessarily limited to, the following:

- Identifying and cultivating future Board Members
- Recommending Board candidates to fill vacancies
- Periodic review of Board policies and procedures
- Meeting regularly (via email/phone/Skype) and reporting activity to the Board